



## Port Health & Environmental Services Committee

**Date:** MONDAY, 2 JUNE 2025

**Time:** 2.00 pm

**Venue:** COMMITTEE ROOM 2 - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

|                                       |                                                 |
|---------------------------------------|-------------------------------------------------|
| Deputy Peter Dunphy (Deputy Chairman) | Helen Ladele                                    |
| George Abrahams                       | Gregory Lawrence, Farringdon Without North Side |
| Deputy Christopher Boden              | Antony Manchester                               |
| Leyla Boulton                         | Vasiliki Manta                                  |
| Deputy Timothy Butcher                | Deborah Oliver                                  |
| Simon Burrows, Bishopsgate            | Fraser Peck                                     |
| Simon Duckworth OBE DL                | Deputy Henry Pollard                            |
| Deputy John Edwards                   | Jason Pritchard                                 |
| John Foley                            | Sushil Saluja, Coleman Street                   |
| Dawn Frampton                         | Hugh Selka                                      |
| Deputy Marianne Fredericks            | Dr Giles Shilson                                |
| Mercy Haggerty                        | Alethea Silk                                    |
| Deputy Caroline Haines                | Stuart Thompson                                 |
| Deputy Jaspreet Hodgson               | Mandeep Thandi                                  |
| Alderman Robert Hughes-Penney         | Alderman Kawsar Zaman                           |

**Enquiries:** Jayne Moore  
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### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
**Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **COURT ORDER**

To receive the Order of the Court of Common Council dated 25<sup>th</sup> April 2025 appointing the Committee and setting its Terms of Reference.

**For Information**  
(Pages 7 - 8)

4. **ELECTION OF A CHAIRMAN**

To elect a Chairman in accordance with Standing Order No. 28.

**For Decision**

5. **ELECTION OF A DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order No. 29.

**For Decision**

6. **MINUTES**

To agree the public minutes and summary of the meeting held on 7<sup>th</sup> January 2025.

**For Decision**  
(Pages 9 - 16)

7. **APPOINTMENTS TO SUB COMMITTEES AND REPRESENTATIVES TO OUTSIDE BODIES**

Report of the Town Clerk

**For Decision**  
(Pages 17 - 20)

8. **PORT HEALTH FOOD SAFETY ENFORCEMENT PLAN AND PORT HEALTH SERVICE PLAN 2025-6**

Report of the Executive Director of Environment.

**For Decision**  
(Pages 21 - 48)

9. **COMMERCIAL ENVIRONMENT HEALTH SERVICE PLAN 2025-26**  
Report of the Executive Director of Environment.  
**For Decision**  
(Pages 49 - 60)
10. **DELEGATED POWERS TO THE EXECUTIVE DIRECTOR OF THE ENVIRONMENT DEPARTMENT - SINGLE USE VAPES**  
Report of the Executive Director of Environment.  
**For Decision**  
(Pages 61 - 66)
11. **HIGH-LEVEL BUSINESS PLAN 2024/25 END OF YEAR PERFORMANCE REPORT**  
Report of the Executive Director of Environment.  
**For Information**  
(Pages 67 - 84)
12. **RISK MANAGEMENT UPDATE**  
Report of the Executive Director of Environment.  
**For Information**  
(Pages 85 - 98)
13. **FIRST CONSIDERATIONS: ENHANCED FOR BIODIVERSITY DUTIES OF PUBLIC AUTHORITIES**  
Report of the Executive Director of Environment.  
**For Information**  
(Pages 99 - 114)
14. **REPORT OF ACTION TAKEN**  
Report of the Town Clerk.  
**For Information**  
(Pages 115 - 118)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
Any items of business that the Chairman may decide are urgent.

17. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Part 2 - Non-public Agenda**

18. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 7<sup>th</sup> January 2025.

**For Decision**  
(Pages 119 - 120)

19. **ANIMAL HEALTH AND WELFARE SERVICE - OPTIONS REVIEW**

Report of the Executive Director of Environment.

**For Decision**  
(Pages 121 - 198)

20. **WALBROOK WHARF FEASIBILITY 2027 AND BEYOND**

Joint report of the City Surveyor and Executive Director of Property, and the Executive Director of Environment.  
APPENDICES IN SEPARATE PACK

**For Decision**  
(Pages 199 - 204)

21. **PORT HEALTH AND ENVIRONMENTAL SERVICES DEBTORS - PERIOD ENDING 31 MARCH 2025**

Report of the Executive Director of Environment.

**For Information**  
(Pages 205 - 214)

22. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

23. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**